

- For follow-up and PO confirmation, contact comprasoperacionmx@gcc.com.
- This purchase order number must be included on both the shipping and invoice documents.
- Purchase orders do not include taxes, if you need the tax-exempt form please ask the buyer.
- Please click on the "Acknowledge PO" button in your PO email once you agree with the PO. You can "Acknowledge PO" or request changes in your Coupa Supplier Portal, if you need access send an email to vendorgcc@gcc.com
- Upon PO acceptance, no changes will be authorized.
- Send the invoice to your GCC contact
- Please send the Commercial Invoice, Packing List, and Certification of origin or EUR1 form, if apply, and shipment notifications to: comprasoperacionmx@gcc.com & Aduanas@gcc.com
- Ship to Kuehne-Nagel Contact: Cercado, Juan Juan.Cercado@Kuehne-Nagel.com Tel: (915) 629-6844 Direct: (915) 206-9852
- For payments information please check our Vendor Portal <https://proveedores.gcc.com/irj/portal>
- If you don't have your user name and password to access our Vendor Portal please contact vendorgcc@gcc.com
- Invoice requirements check out PO attachments.